

Mandatory Disclosure		
10.1	AICTE File No.	1-2813156751
		Date & period of Last approval
10.2	Name of the Institution	SAI GANAPATHI ENGINEERING COLLEGE
	Address of the Institution	Gidijala,
		Anandapuram(M)
		Visakhapatnam(DT)
	City & Pin Code	531173
	State / UT	Andhra Pradesh
	Longitude & Latitude	17,53,3 83,17,7
	Phone number with STD code	08933 220360
	Fax number with STD code	220364
	Office hours at the Institution	9 A.M to 5 P.M
	Academic hours at the Institution	8 A.M to 6 P.M
	Email	saiganapathi@hotmail.com
	Website	www.saiganapathi.com
	Nearest Railway Station (dist in Km)	Pendurthi (12 km)
	Nearest Airport (dist in Km)	Visakhapatnam
10.3	Type of Institution	Unaided - Private
	Category (1) of the Institution	Non Minority
	Category (2) of the Institution	Co-Ed
10.4	Name of the organization running the institution	TSR Educational & Charitable Trust
	Type of the organization	Trust
	Address of the organization	TSR Educational & Charitable Trust
		Bobbili - 535558
	Registered with	Bobbili , VZM (DT)

	Registration Date	29-7-2008
	Website of the organization	www.saiganapathi.com
10.5	Name of the affiliating University / Board	JAWAHARLAL NEHRU TECHNOLOGICAL UNIVERSITY, KAKINADA
	Address	Jawaharlal Nehru Technological University Road, Kakinada, Andhra Pradesh 533003
	Website	www.jntuk.edu.in
	Latest affiliation period	2016-2017
10.6	Name of the Principal / Director	Dr M.Murali Krishna
	Exact Designation	PRINCIPAL
	Phone number with STD code	9966992001
	FAX number with STD code	
	Email	Principal.sgec@gmail.com
	Highest Degree	Ph.D
	Field of specialization	Mechanical Engineering
10.7	Governing Board Members	5 Members from Institution and one Univerisity Nominee
	Frequency of meetings & date of last meeting	Twice in a year, 4-10-2016
10.8	Academic Advisory Body	1. Principal 2. All Heads of the Department
	Frequency of meeting & date of last meeting	Board Meetings (GB) – Twice in an year Academic Advisory Body - Once in a month and whenever necessary
10.9	Organizational Chart	
10.10	Student feedback mechanism on Institutional Governance/ faculty performance	Student's feedback on concerned subject teachers will be taken twice in every semester. Faculty performance report will be prepared at the end of each semester and will be placed before the Academic Advisory Body for taking remedial measures.
10.11	Grievance redressal mechanism for faculty, staff and students	Grievance Redressal cells of students and faculty are constituted as per the guidelines given by SBTET. All grievances of students will be addressed by a committee comprising of Principal and Heads of section. All grievances of staff members will be addressed by Management representative and Principal. The grievances will be recorded and necessary measures will be taken up for their redressal.