

MANDATORY DISCLOSURES

DIPLOMA IN ENGINEERING & TECHNOLOGY PROGRAMMES

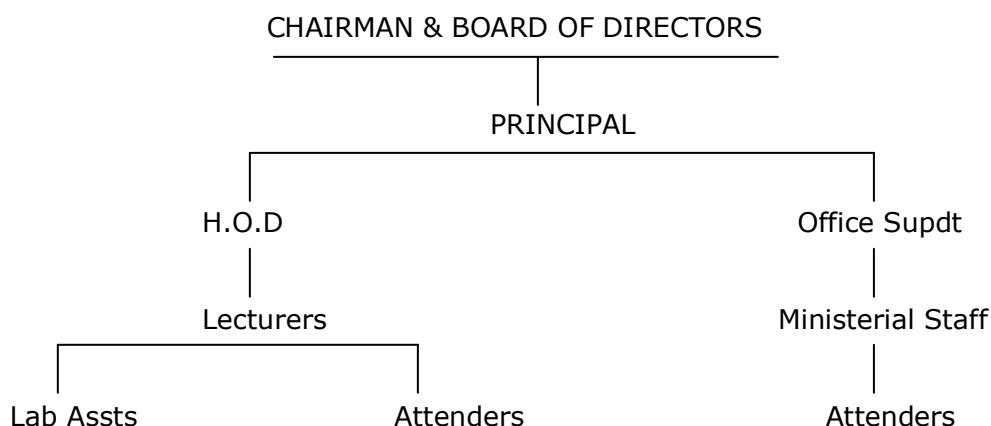
"The information has been provided by the concerned institution and the onus of authenticity lies with the institution and not on CTE / State Government/ Board/ AICTE."

- I. NAME OF THE INSTITUTION** : **SAI GANAPATHI POLYTECHNIC,
GIDIJALA (V), ANANDAPURAM,**
- Address including telephone, Fax, e-mail. Ph. No. 08933-202127,202128,
320789, 321555
FAX. 0891-2717584
e-mail saiganapathi@hotmail.com
- II. NAME & ADDRESS OF THE PRINCIPAL** : **G.HARINADHARAO**
- Address including telephone, Fax, e-mail. Principal,
Sai ganapathi Polytechnic,
Gidijalal (V), Anandapuram (M).
e mail :
- III. NAME OF THE AFFILIATING BODY – SBTET:** **State Board of Technical
Education & Training,
BRKR Govt Offices Buildings,
7th floor, Tank Bund Road,
Hyderabad.**

IV. GOVERNANCE

- Members of the Board and their brief background :
 1. Sri T.Bhaskara Rao, : Managing Trustee
 2. Smt. T.Atcutavalli : Trustee
 3. Mr. T.Naga Surya Karteek : Trustee.
- Members of Academic Advisory Body :
 1. G.Harinadha Rao : Academic Adviser
 2. Dr.C.S.Rao : Member
 3. G.Balaji : Member
- Frequency of the Board Meetings and Academic Advisory Body
Monthly and Bi-Monthly respectively.

- Organizational chart and processes



- Nature and Extent of involvement of faculty and students in academic affairs/improvements

Principal of the institution formulated an advisory committee comprising of representatives of faculty and students which from time to time hold meetings and review academic programme of its findings and suggestions if any for rectification improvements in academic system. The Principal in turns submits the reports to the management for relevant actions.

- Mechanism/Norms & Procedure for democratic/good Governance

A Committee constituted by the institutional head will examine the democratic function of the governance which will prepare reports on any laxities and will be put forth before the B.O.c under the head of the chairman for streamlining of any deviations and discontentment.

- Student Feedback on Institutional Governance/faculty performance :

Committee comprising of students representatives form all classes will summarize the feed back on faculty and apprise the Principal and similarity the committee expresses its opinions on governance which will be taken into account and BOC will be apprised on all the prints raised by the committee.

- Grievance redressal mechanism for faculty, staff and students :

A grievance cell which exists in the institution under the head of the Principal of the institution will invite the grievances once in a week and remedial and redressal methods will follow immediately on the advise of the management. The cell will review the remedies & actions in its next sitting.

V. PROGRAMMES

- Name of the Programmes approved by the AICTE : DEEE, DECE, DME, DC.E.
- Name of the Programmes accredited by the AICTE : NIL
- For each Programme the following details are to be given:

Name	Number of seats	Duration	Cut off mark/rank for Admission during the last three years	Fee	Placement Facilities	Campus Placements In last Three years with minimum salary maximum salary and average
DEEE	120+60 (S1+S2)	3 Years	CEEP Rank/ 10 th Pass	15,500	Placement cell established In June 2009.	the institute stated from 2006 -07 academic Year. Processes for campus selections is undergoing.
DECE	120+120 (S1+S2)	3 Years	CEEP Rank/ 10 th Pass	15,500		
DME	120+120 (S1+S2)	3 Years	CEEP Rank/ 10 th Pass	15,500		
DC.E	60	3 Years	CEEP Rank/ 10 th Pass	15,500		

VI. FACULTY

- Branch wise list faculty members : LIST ENCLOSED
 - Permanent Faculty
 - Visiting Faculty
 - Adjunct Faculty
 - Guest Faculty
 - Permanent Faculty: Student Ratio : 1:17.89
- Number of faculty employed and left during the last three years : List Enclosed

VII. PROFILE OF PRINCIPAL WITH QUALIFICATIONS, TOTAL EXPERIENCE, AGE AND DURATION OF EMPLOYMENT AT THE INSTITUTE CONCERNED

For each Faculty give a page covering



- Name : Sri G. Harinadha Rao
- Date of Birth : 01-07-1940
- Educational Qualification : B.E, Electrical Engineering
B.Tech Ed, M.I.E (Ind)
- Work Experience : 37 years
Teaching : 36 Years
- Industry : 01 Years
- Others : Duration of employment at this Institute
Is from 23-05-2008 to date.

- 5. Area of Specializations:** : **Electrical Engineering**
- 6. Subjects taught/~~to be taught~~** : **All subjects related to the field of Electrical Engineering.**
- 7. Projects Carried out** : **Nil**
- 8. Patents** : **Nil**
- 9. Technology Transfer** : **Nil**
- 10. Research Publications** : **Nil**
- 11. No. of Books published with details :** **Nil**

VIII. FEE

- Details of fee, as approved by State Government, for the Institution.
State Govt approved the Institution vid G.O.Rt.No.422, of Higher Education (TE-II) Department, dated 12-06-2009 of Govt of Andhra Pradesh.
- Time schedule for payment of fee for the entire programme.
Yearly once @ Rs 15500/- per year. For 1st year students at the time admission and for the remaining years with in 30 days from the date of class work begin.
- No. of Fee waivers granted with amount and name of students. : ----
- Number of scholarship offered by the institute, duration and amount : **379 No.s B.C Students, S.C 64 No.s and S.T 2 No.s students fee reimbursement and 124 No.s EBC students for Maintenance sanctioned for the academic year 2008-09 for Rs. 59,22,709/-**
- Criteria for scholarship. : As per Govt norms
- Estimated cost of Boarding and Lodging in Hostels. : -----

IX. ADMISSION

- i) Number of seats sanctioned with the year of approval.: 720 seats are sanctioned wide
AICTE/SCRO/HYD/Diploma in Engg/2009-10/Approval/ 2nd Shift dt : 24.07.09

- Number of students admitted under various categories each year in the last three years.

2007-2008	-	300
2008-2009	-	300
2009-2010	-	716 (including Two Shifts)

X. ADMISSION PROCEDURE

- Mention the admission test being followed, name and address of the Test Agency and its URL (website).

Admission Test will be conducted by The Director of Technical Education, Government of Andhra Pradesh by name ceep and which webside address is www.dteap.ac.in.

- Number of candidates admitted through CEEP, Non-CEEP separately for the last three years.

<u>2007-2008</u>		<u>2008-2009</u>		<u>2009-2010</u>	
CEEP-2006	- 196	CEEP-2007	-270	CEEP-2008	-684
NON CEEP	- 104	NON CEEP	-30	NON CEEP	- 32

XI. INFORMATION ON INFRASTRUCTURE AND OTHER RESOURCES AVAILABLE

LIBRARY:

- Number of Library books/Titles/Journals available (programme-wise)
- List of online National Journals subscribed.
- E-Library facilities

LIST ENCLOSED

LABORATORY:

- For each Laboratory
- List of Major Equipment/Facilities
- List of Experimental Setup

List Enclosed
Mentioned in the list

COMPUTING FACILITIES:

- Number and Configuration of Systems : 30P-IV Mercury, 120 Intel Chip Set
MB DuelCore 2.2
- Total number of systems connected by LAN: 75
- Total number of systems connected to WAN: -----
- Internet bandwidth : BSNL Net facilities, reliance Bradband.
- Major software packages available : VISTA, WINDOW, XP, MS Office, 'C'
etc
- Special purpose facilities available : -----

WORKSHOP:

: 550.85 Sqm

- List of facilities available:
 - Games and Sports Facilities :Available
 - Extra Curriculum Activities :---
 - Soft Skill Development Facilities :Available
 - Number of Classrooms and size of each :19 (79.33sqm)
 - Number of Tutorial rooms and size of each :09 (79.33sqm)
 - Number of laboratories and size of each :17Including Workshop (2046.23sqm)
 - Number of drawing halls and size of each :04 (158.66 Sqm)
 - Number of Computer Centres with capacity of each :01 (237.99 Sqm)
 - Central Examination Facility, Number of rooms and capacity of each.: 28 (79.33Sqm)

Teaching Learning process

- Curricula and syllabi for each of the programmes as approved by the Board.
Curricula & Syllabi as prescribed by the SBTET, the affiliating board of the institution are being strictly advised to and followed without any exception.
- Academic Calendar of the Board :
Academic calendar as prescribed by Commissioner of Technical Education/HYDERABAD
- Academic Time Table :
Academic Time Table of the institution is enclosed
- Teaching Load of each Faculty :
Average teaching load of each faculty members in 14 hrs/week.
- Internal Continuous Evaluation System and place :
Continues evaluation system for weekly tests Unit Test etc is being skillfully and efficiently undertaken in the institution cell meant for such work.
- Students' assessment of Faculty, System in place. :
Students assessment of faculty, system was discussed at SI IV under governance and the same committee reviews & reporters.